

# Donor Charter

Trustee Resolution regarding the Guidelines for Charitable Organisations on Fundraising from the Public.

The Board/governing body resolves to adopt the Guidelines for Charitable Organisations on Fundraising from the Public and confirms that is committed to complying with the Guidelines and will endeavour to:

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**1. Adhere to the core principles of respect, honesty and integrity, transparency, and accountability by:**

- 1.1 Respecting the rights, dignity and privacy of supporters, clients, and beneficiaries.
- 1.2 Answering reasonable questions about fundraising activity and fundraising costs honestly.
- 1.3 Making information about our purpose, activities, and governance available to the public.

**2. Demonstrate its commitment to donors by:**

- 2.1 Agreeing and making known a Donor's Charter consistent with the Guidelines for Charitable Organisations on Fundraising from the Public containing commitments regarding the causes for which the charity is fundraising, the use of donations, and disclosures regarding the status and authority of those soliciting donations.
- 2.2 Operating a complaints and feedback procedure.

**3. Ensure high standards of fundraising practice by:**

- 3.1 Ensuring fundraisers are committed to the highest standards of good practice by providing information and training on the Guidelines for Charitable Organisations on Fundraising from the Public.
- 3.2 Ensuring that fundraising activities are respectful, honest, open and legal and in accordance with the Guidelines for Charitable Organisations on Fundraising from the Public; and that images and messages are chosen and used in keeping with best practice.
- 3.3 Having a policy in place regarding the management of volunteer fundraisers.

**4. Be financially accountable by:**

- 4.1 Publishing an annual report and statement of annual accounts, which includes a statement on compliance with the Guidelines for Charitable Organisations on Fundraising from the Public.
- 4.2 Making sure that there are appropriate internal financial and management controls in place.
- 4.3 Making sure that all donations are recorded and that both financial records and personal data records comply with data protection legislation.

**5. Ensure that the Board and senior management take responsibility for implementing and adhering to the Guidelines for Charitable Organisations on Fundraising from the Public by:**

- 5.1 Identifying any risks that may arise and ensuring appropriate mechanisms are in place given the size and complexity of the organisation to manage and deal with those risks.

Director/Trustee

Director/Trustee

Dated: 31 March 2022

